



**TERMINAL & FACILITIES COMMITTEE**  
**November 13, 2016**

**CHAIR:** Tim Hudson, Gensler  
**VICE CHAIR:** Jim Wilson, Jacobsen Daniels Associates, Inc.  
**BOARD LIAISON:** Dave Kipp, The Burns Group  
**STAFF LIAISONS:** Matt Griffin - ACC

**I. ACCOMPLISHED BETWEEN NOVEMBER 2015 – NOVEMBER 2016**

- a) Conducted one (1) Terminal & Facilities Committee Face-to-Face Meeting as follows:
  - March 01, 2016 during the 2016 ACC Planning, Design & Construction Symposium in Salt Lake City, UT.
- b) Conducted two (2) Terminal & Facilities Teleconference Meetings on dates as follows:
  - March 30, 2016
  - August 16, 2016
- c) Joint Committee Meetings:
  - Co-hosted meeting with Engineering Committee in Salt lake City, UT.  
*2015 ACC Annual Conference*
  - Co-hosted meeting with Securities Committee in Salt lake City, UT.  
*2016 ACC/AAAE Planning, Design & Construction Symposium*
- d) Planned Webinars to be presented:
  - (1) Developed webinar on Asset Management to be presented early 2017
  - (2) Developing webinar on B.I.M. to also be presented in early 2017, in conjunction with Asset management
  - (3) Presenting combined topics at 2017 PDC Symposium in New Orleans
- e) Reviewed and commented on the following industry documents:
  - (1) PGDS v5.0 (2016)
  - (2) FAA AC 150-5360 13A "Airport Terminal Planning and Design" (2016)
  - (3) IATA ADRM "Airport Support Elements" (2016)
  - (4) IATA ADRM "Level of Service Concept and Planning Design Guidelines" (2016)
  - (5) TSA "Recommended Security Guidelines for Airport Planning, Design and Construction" (2016)
- f) Recruited and obtained new Terminal and Facilities committee members, with an emphasis on recruiting Young Professionals.

**II. Board Action Requested: None**